

**Staffing and Communications Portfolio Forward Plan
Staffing and Communications Portfolio Holder 1 April - 31 July 2008**

Contact:

10 April 2008 Cabinet Meeting

- Contact Centre Review (Key) – *Cabinet decision* Steve Rayment
- Workforce Plan 2008/09 (Non-Key) – *Cabinet decision* Susan Gardner Craig

24 April 2008 Portfolio Holder's Meeting

- Corporate Communications Strategy Quarterly Report (Non-Key) – *Information item* Georgina Hayward
- Training Update and Evaluation Report (Non-Key) – *Information item* Richard May, Guy Moody

29 May 2008 Portfolio Holder's Meeting

- Leavers Report - 2007-08 (Non-Key) – *Information Item* Jill Mellors
- Review of Media Guidelines and Publicity Protocol (Non-Key) – *Portfolio Holder decision* Georgina Hayward
- Sickness Absence Monitoring 2007-08 (Non-Key) – *Information Item* Jill Mellors

3 July 2008 Cabinet Meeting

- Member Development Strategy 2008-2011 (Key) – *Cabinet decision* Richard May, Paul Swift

Portfolio Holder: Councillor Mrs Sue Ellington
Scrutiny and Overview Committee Monitors: Councillor Mrs BE Waters